IOC Circular Letter No. 2731
(Also available in French)

To: ICG/NEAMTWS Tsunami Warning Focal Points (TWFP)
ICG/NEAMTWS Tsunami National Contacts (TNCs)
ICG/NEAMTWS Steering Committee
ICG/NEAMTWS Chair and Vice-Chairs
ICG/CARIBE-EWS Chair

cc.: Official National Coordinating Bodies for liaison with IOC,
Permanent Delegations/Observer Missions to UNESCO and
National Commissions for UNESCO in IOC Member States of the ICG/NEAMTWS
World Meteorological Organization
United Nations Office for Disaster Risk Reduction
Joint Research Commission of the European Commission

Subject: Invitation to the 15th Session of the Intergovernmental Coordination Group
for the Tsunami Early Warning and Mitigation System in the North-eastern
Atlantic, the Mediterranean and Connected Seas (ICG/NEAMTWS-XV),
UNESCO HQs, Paris, 26–28 November 2018

On behalf of the Chairperson of ICG/NEAMTWS, I take great pleasure in inviting you to attend the
15th session of ICG/NEAMTWS from 26 to 28 November 2018 at:

IOC/UNESCO Fontenoy
UNESCO Headquarters
7 place de Fontenoy
75007 Paris
France

The meeting agenda attached hereafter is technical in nature. The working language of the session
will be English only.

A copy of the provisional timetable is also enclosed. As customary for intergovernmental meetings,
delegations are expected to secure their own financial support to attend the session and are
responsible for obtaining visas as required by the host country.
The documentation as well as the detailed logistics information for the session will be available online at http://www.ioc-unesco.org/ICGNEAMTWS_XV.

I would appreciate it if you could inform Mr Denis Chang Seng, ICG/NEAMTWS Technical Secretary, the names, positions and email contacts of the Head of the delegation and all its members by 5 November 2018 either by email to d.chang-seng@unesco.org (copy to Ms Elena Iasyreva at e.iasyreva@unesco.org) or by registering online on the session website.

The ICG/NEAMTWS Chairperson and the IOC Secretariat look forward to welcoming you in Paris.

Yours sincerely,

[signed]

Vladimir Ryabinin
Executive Secretary

Enclosures: Provisional Agenda and Timetable
DRAFT AGENDA

1 OPENING

2 ORGANIZATION OF THE SESSION
  2.1 ADOPTION OF THE AGENDA
  2.2 DESIGNATION OF THE RAPPORTEUR
  2.3 CONDUCT OF THE SESSION, TIMETABLE AND DOCUMENTATION
  2.4 ESTABLISHMENT OF SESSIONAL COMMITTEES AND WORKING GROUPS

3 REPORTS ON ICG/NEAMTWS INTERSESSIONAL ACTIVITIES
  3.1 REPORT BY THE CHAIRPERSON
  3.2 REPORT BY IOC SECRETARIAT
  3.3 REPORT BY TOWS-WG
  3.4 REPORT BY OTHER ICGs
  3.5 REPORT BY OTHER INTERGOVERNMENTAL ORGANIZATIONS AND OBSERVERS

4 IMPLEMENTATION
  4.1 REPORT BY THE WORKING GROUPS AND TASK TEAMS
  4.2 STATUS FOR ESTABLISHMENT OF NATIONAL TSUNAMI WARNING CENTRES AND REPORTS BY CANDIDATE/TSUNAMI SERVICE PROVIDER
  4.3 THE DEVELOPMENT OF TSUNAMI ADVISORIES TO SHIPPING (MARITIME COMMUNITY
  4.4 REPORT BY CIVIL PROTECTION AGENCIES/ORGANIZATIONS
  4.5 EVALUATION SUMMARY REPORT OF NEAMWave17
  4.6 REPORTS ON PROJECTS RELATED TO NEAMTWS (EU)
  4.7 THE EUROPEAN PLATE OBSERVING SYSTEM (EPOS) TSUNAMI PLANS
  4.8 WORLD TSUNAMI AWARENESS DAY (WTAD, 5 NOV. 2018)

5 DISCUSSION ON NEAMTIC (NEAMTIC STRATEGY)

6 PROGRAMME FOR 2019
  6.1 ACTIVITIES SCHEDULED FOR 2019
  6.2 NEXT NEAMWave EXERCISE
  6.3 ESTABLISHMENT OF INTERSESSIONAL WORKING GROUPS AND TASK TEAMS

7 DATE AND PLACE FOR ICG/NEAMTWS-XVI

8 ANY OTHER BUSINESS

9 ADOPTION OF DECISIONS AND RECOMMENDATIONS
**INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION of UNESCO**

Fifteenth Session of the Intergovernmental Coordination Group for the Tsunami Early Warning and Mitigation System in the North Eastern Atlantic, the Mediterranean and connected Seas (ICG/NEAMTWS-XV)

Paris, France, 26–28 November 2018, Room IX

**PROVISIONAL TIMETABLE**

<table>
<thead>
<tr>
<th>Hour</th>
<th>26 November (Monday)</th>
<th>27 November (Tuesday)</th>
<th>28 November (Wednesday)</th>
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<tbody>
<tr>
<td>08:30-10:30</td>
<td>Registration, logistics</td>
<td></td>
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<tr>
<td>10:00-11:00</td>
<td>1. OPENING</td>
<td>4. IMPLEMENTATION (CON’T)</td>
<td>WORKING GROUP REPORTS TO THE ICG AND DISCUSSIONS</td>
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<tr>
<td></td>
<td>ICG/NEAMTWS Chairperson</td>
<td>4.2 Status for establishment of National Tsunami Warning Centers and Tsunami Service Providers</td>
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<td>2. ORGANIZATION OF THE SESSION</td>
<td>4.4 Reports by Civil Protection Agencies/Organizations</td>
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<td>2.1 Adoption of the agenda</td>
<td>4.6 Reports on Projects Related to NEAMTWS (EU)</td>
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<td>2.2 Designation of the rapporteur</td>
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<td>2.3 Conduct of the session, timetable and documentation</td>
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<td>2.4 Establishment of sessional committees and WGs</td>
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<td>11:00-11:30</td>
<td>COFFEE BREAK</td>
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<tr>
<td>11:30-12:30</td>
<td>3. REPORTS ON ICG/NEAMTWS INTERSESSIONAL ACTIVITIES</td>
<td>4.7 Discussion on the European Plate Observing System (EPOS) and Tsunami Plans</td>
<td>6. PROGRAMME FOR 2019</td>
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<tr>
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<td>3.1 Report by the Chairperson</td>
<td>4.8 World Tsunami Awareness Day (WTAD, 5 Nov 2018)</td>
<td>6.1 Activities scheduled for 2019</td>
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<td>3.2 Report by IOC Secretariat</td>
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<td>6.2 Next NEAMWave Exercise</td>
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<td>3.3 Report by TOWS-WG</td>
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<td>6.3 Establishment of intersessional working groups and TTs</td>
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<td>12:30-13:30</td>
<td>LUNCH BREAK</td>
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<tr>
<td>13:30-16:00</td>
<td>3.4 Report by other ICGs</td>
<td>13.30-16:00</td>
<td>7. DATE AND PLACE FOR ICG/NEAMTWS-XVI</td>
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<td>3.5 Reports by other Intergovernmental Organizations</td>
<td>SESSIONAL WORKING COMMITTEES</td>
<td>8. ANY OTHER BUSINESS</td>
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<td>4. IMPLEMENTATION</td>
<td>AND WORKING GROUPS</td>
<td>9. ADOPTION OF DECISIONS AND RECOMMENDATIONS</td>
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<td>4.1 Report by the Working Groups and Task Teams</td>
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<td>10. CLOSING</td>
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<td>16:00-16:30</td>
<td>COFFEE BREAK</td>
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<td>16:30-18:00</td>
<td>4. IMPLEMENTATION (CON’T)</td>
<td>16:30-18:00</td>
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<td>4.3 Tsunami Advisories to Shipping (Maritime Community)</td>
<td>SESSIONAL WORKING COMMITTEES</td>
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<td>4.5 Evaluation Summary Report of NEAMWave17</td>
<td>AND WORKING GROUPS</td>
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Restricted Distribution