SEADATA CLOUD WORKSHOPS

Group 1 - 20-22 June 2018
Group 2 - 25-27 June 2018

1. WORKSHOP VENUE
UNESCO/IOC Project Office for IODE
Wandelaarkaai 7/61
B-8400 Oostende, Belgium
Tel.: +32-(0)59-34 21 34
Fax: +32-(0)59-34 01 52
Email: info@iode.org
url: http://www.iode.org/

Contact Persons at UNESCO/IOC Project Office for IODE:
Ms Sofie de Baenst Email: s.de-baenst@unesco.org
Tel: +32-(0)59-34 14 60
Ms Kristin de Lichtervelde Email: k.de-lichtervelde@unesco.org
Tel: +32-(0)59-34 21 34

2. ARRIVAL IN BELGIUM
Please check your air ticket carefully and verify where your travel to Belgium terminates:

BRU - (BRUSSELS AIRPORT- ZAVENTEM - www.brusselsairport.be).

For those arriving at Brussels Airport (BRU in the air ticket) to reach Oostende you will have to take the train as follows:

Arrival is on the second floor of the airport (LEVEL 2). The train terminal is on LEVEL -1 for the train. Buy a ticket to Oostende (the normal price of this ticket is at this moment 25 EUR). If at the time of your arrival the ticket office is closed, you can buy a ticket from the ticket machine as you will need to scan your ticket to gain access to the platform.

You will take a first train to Brussel-Zuid (Bruxelles-Midi), where you will have to change to another train for Oostende. There are frequent trains from the airport to Brussel-Zuid (Bruxelles-Midi) - about every quarter of an hour.
There are also direct trains (once an hour between Brussels-Airport and Oostende. Note however that although a direct travel can be nice the duration of this trip is nearly twice as long (3 full hours) compared to the travel with a change in either one of the other Brussels stations, Ghent or Bruges (a travel of +/- 1h45).

Another ‘easier’ option might be the direct train (once an hour) between Brussels-Airport and Bruges (destination of the train is Knokke). This direct train only takes 1h30 and from Bruges you have at least 3 times an hour a direct train to Oostende (travel time is +/- 16 min). Bruges is an easy and safe station to change.

**IMPORTANT REMARK:** Although travel planners can tell you to change in Brussel-Noord (Bruxelles-Nord) station we recommend you to change in BRUXELLES-MIDI/BRUSSEL-ZUID or GENT/GHENT or BRUGGE/BRUGES and this for security reasons. All trains passing through, what is called the North-South Connection will stop in Brussel-Noord/Bruxelles-Nord, Brussel-Centraal/Bruxelles-Central and Brussel-Zuid/Bruxelles-Midi.

Departure times for the Oostende train from Brussel-Zuid (Bruxelles-Midi) is usually once per hour. Consult the monitors at the station.

Oostende is the final stop for this train so you will not miss this stop.


**ZYR - BRUXELLES MIDI - BRUSSEL ZUID (arrival by train)**

For those arriving at Bruxelles Midi (Brussel Zuid) Station you can take a train directly to Oostende (cost about 17,40 EUR). The train times are usually once per hour. It is the same train that persons arriving from the airport shall take.

**NOTE THAT YOU WILL TRAVEL FROM PARIS AIRPORT (http://www.paris-cdg.com) TO BRUSSELS MIDI BY THE HIGH SPEED TRAIN –THALYS (the train station, wherefrom this Thalys high-speed will leave, is located in Terminal 2 of the Charles de Gaulle airport).**

Please be very aware of pickpockets in train stations!
3. ACCOMODATION

Participants have to make their own hotel booking. However, block bookings (at preferential rates) have been made at the following hotels:

**Hotel Bero International**

Hofstraat 1a- 8400 Oostende, Belgium
Tel: +32-(0)59-70 23 35
Email: info@hotelbero.be
Url: www.hotelbero.be

Prices, single rooms, breakfast, wifi, fitness, wellness & swimming pool included:

- 16 Classic rooms: 85 euro per night
- 24 ecology rooms: 99 euro per night

Cancellation policy:
Free cancellation up to 48 hrs in advance
Late cancellation or no show: 1 night will be charged

Deadline reservation: 19 May 2018

**Princess Hotel**

Boekareststraat 7- 8400 Oostende, Belgium
Tel: +32-(0)59-70 68 88
Email: info@hotelprincess.be
Url: www.hotelprincess.be

Prices, breakfast included:

- 10 standard rooms (19-23/06/2018): 65 euro per night
- 5 standard rooms (24-28/06): 65 euro per night
- 5 Comfort rooms (24-28/06): 75 euro per night

Cancellation policy:
Free cancellation up to 48 hrs in advance
Cancellation between 48 -24 hrs: 1 night will be charged
Cancellation < 24 hrs - or no show: entire stay will be charged

Deadline reservation: 19 May 2018
Mercure hotel
Leopold II laan 20, 8400 Oostende
Tel: +32-(0)59-70 76 63
Url: www.accorhotels.com

Prices, breakfast included:
10 comfort rooms: 85 euro per night

Cancellation policy:
Free cancellation up to 24 hrs in advance (12 o’clock in the afternoon, local time)
Afterwards: 1 night will be charged

Deadline reservations: 19 May 2018

All hotels need to be booked directly with a credit card

4. LOCAL TRANSPORT/INFORMATION
The hotels are located in the city centre close to many restaurants, cafes, shops, and near the beach.

To come to our offices in the morning we recommend you to take the ferry-boat (free of charge) linking the west-shore and east-shore of the harbour. You can find the ferry-boat near the ‘Vistrap’ at the west-shore and at ‘Maritiemplein’ at the east-shore. Once arrived at the Maritiemplein is still is a 5 minutes’ walk to our offices located at the Wandelaarkaai (see map hereunder).

You can reach the project office as well by tram (direction ‘Knokke’) from the railway station or from the city centre near the Kursaal (filled green circles on the map). The price of the ticket is max. 3,- EUR. You should leave the tram at the first stop after the railway station at ‘Weg naar Vismijn’ (empty green circle). Then follow the ‘Vismijnlaan’, in the direction of ‘Vismijn’ (green arrows on the map). The walk should take approximately 15 minutes. You can also take a taxi near both tram stops. The cost is approximately 15,- EUR.
5. **WEATHER CONDITIONS**

Please note that the average temperature in Oostende in June is +16,2°C (61,16°F). The average high and low temperatures are in June +20,6°C (69,08°F) and +11,9°C (53,42°F). Average number of rainy days in June is 15.

6. **WORSKHOP INFORMATION**

Please take into account that we start the training/meeting at 09:00h every day and finish at 17:00h. Only on Monday we start at 09:30h. We appreciate to be on time. Coffee breaks are arranged at 10:30h and 15:00h. Lunch is foreseen between 12:30h and 13:30h.

**Please note that if you want to use electric appliances you will need a convertor!**

7. **PAYMENT INFORMATION**

All participants will have to pay the subscription fee of 120,- EUR in advance. Payments should be made by bank transfer or by credit card payment.

Payment details:

VLIZ/IODE projects-UNESCO
Bank account: BE06 0014 4878 4522
BIC Code: GEBABEBB
Reference: full name of participant + SeaDataCloud

Link for credit card payments:

[https://payments.iode.org/seadatacloud/](https://payments.iode.org/seadatacloud/)

Every participant will receive a receipt on site. If you need this document or a pro-forma invoice in advance, please send an email to Kristin de Lichtervelde (k.de-lichtervelde@unesco.org) indicating:

- Your full name
- The full name of your institute
- The full address of your institute
- If needed: VAT information or other information requested by your institute
7. SMALL MAP

[Map showing the area around IODE]