IOC Circular letter No. 2477
(Available in English and Spanish)

IOC/WW/CT/pw
22 February 2013

To: Official National Coordinating Body for liaison with IOC/ IOCARIBE
UN and Regional Organizations Co-operating with IOCARIBE

cc: Chairperson and Vice-Chairpersons of Major IOC Subsidiary Bodies
(Scientific, Technical and Regional)
Other Official National Coordinating Bodies for liaison with the IOC
Chairperson and Vice-Chairpersons of the Commission
Permanent Delegates/Observer Missions to UNESCO of IOC Member States
National Commissions for UNESCO of IOC Member States
Past IOCARIBE Chairpersons

Subject: Twelfth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XII)

I have the honour to invite you to attend the Twelfth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions IOC/SC-IOCARIBE-XII, which will be held on:

9–12 April, 2013
Opening on Tuesday 9 April, 2013 at 09:00 a.m.
(City of Knowledge, Panama City, Panama)

Registration for the Session will take place during Tuesday 9 April 08:00 – 09:00 a.m. at the Session Registration desk.

In accordance with Rule of Procedure No. 25(1), it is required that the names, official address and designations (i.e. Head of delegation, Alternate, Representative or Adviser) of participants be forwarded to the IOCARIBE Secretariat (attention Dr Cesar Toro, c.toro@unesco.org copied to: p.wills-velez@unesco.org or by fax: +57 5 664 0288), by March 15 2013 at the latest, using the attached form.

The Provisional Agenda (Document IOC/SC-IOCARIBE-XII/1 Prov.) prepared by the IOC Secretary for IOCARIBE following Rule of Procedure No. 8 (1.4) of the Commission, and the Provisional Timetable (Document IOC/SC-IOCARIBE-XII/1 Add. Prov.) for the Session are...
enclosed herewith. Supplementary items requiring a decision may be submitted to the Sub-Commission by any Member State no later than one month before the beginning of the session. Member States requesting the inclusion of a supplementary item should at the same time submit to the Sub-Commission a short document composed of a brief discussion, the action requested by the Sub-Commission and the financial implication if any. For reason of smooth management and swift circulation of such documentation to all Member States, the Sub-Commission can only handle documents no longer than two pages (800 words).

Further information and comments for the Session will also be made available on-line as soon as they are ready, through the IOCARIBE-XII website on http://ioc-unesco.org/iocaribe-xii.

Regarding the elections of Officers of the Sub-Commission, which will take place during the session of the Sub-Commission, you are kindly reminded that in accordance with the technical arrangements, applications of candidates must reach the Secretariat before Tuesday 9 April at 18:00 hours.

The Technical arrangements for the elections will be available on the above mentioned website. The Application forms for the posts of Chairperson and Vice-Chairpersons, can be either copied from the published IOC Rules of Procedure or downloaded from the IOCARIBE-XII website.

Yours sincerely,

[signed]

Wendy Watson-Wright
Executive Secretary, IOC
Assistant Director-General, UNESCO

Enclosures: Provisional Agenda (IOC/SC-IOCARIBE-XII/1 Prov.)
Preliminary form for list of participants
ANNEX 1
IOC/SC-IOCARIBE-XII/1 Prov.
Cartagena, 21 February 2013

Twelfth Intergovernmental Session of the UNESCO/IOC
Sub-Commission for the Caribbean and Adjacent Regions
(IOCARIBE)
Panama City, 9–12 April 2013

PROVISIONAL AGENDA

1. OPENING

2. ADMINISTRATIVE ARRANGEMENTS
   2.1 ADOPTION OF THE AGENDA
   2.2 DESIGNATION OF THE RAPPORTEUR FOR THE SESSION
   2.3 CONDUCT OF THE SESSION, TIMETABLE AND DOCUMENTATION

3. STATUTORY REPORTS
   3.1 STATEMENT OF THE CHAIRPERSON
   3.2 REPORT BY THE SECRETARY ON PROGRAMME AND BUDGET
       [Rule of Procedure No. 8.1 (b,c); Rule of Procedure 49.3; Rec. SC-IOCARIBE-XI.1]
   3.3 IOC RESOLUTION XXVI-2: ELEVENTH SESSION OF THE IOC SUB-COMMISSION FOR THE CARIBBEAN AND ADJACENT REGIONS (IOCARIBE)
   3.4 REVIEW OF THE IOCARIBE SECRETARIAT

4. POLICY ISSUES
   4.1 IOC CURRENT POLICY ISSUES – DEVELOPMENT AND PERSPECTIVES
   4.2 IOC DRAFT MEDIUM-TERM STRATEGY FOR 2014–2021
   4.3 IOCARIBE STRATEGIC SCIENCE PLAN
       AND RELATED SERVICES FOR 2006–2016
       [Rec. XXI-14; Rec. SC-IOCARIBE-VI.10 - 11; Rec. SC-IOCARIBE-VIII.1;
        Rec. SC-IOCARIBE XI.7]
   4.4 PROGRAMMED ACTIVITIES FOR 2014–2016
       [Rule of Procedure No. 8.1 (b,c); Rule of Procedure 49.3]

5. REGIONAL PROJECTS
   5.1 OCEAN SCIENCES
      5.1.1 Caribbean Large Marine Ecosystem (CLME)
          [Rec. SC-IOCARIBE-VI.5; Rec. SC-IOCARIBE-VIII.2; Rec. SC-IOCARIBE-
           IX.2, Rec. SC-IOCARIBE-IX.3;Rec. SC-IOCARIBE-XI.1]
      5.1.2 Working Group on Harmful Algae in the Caribbean
          and Adjacent Regions (HAB-ANCA)
          [Rec. SC-IOCARIBE-VI.8. SC-IOCARIBE-VIII.3; Rec. SC-IOCARIBE-IX.4;
           Rec. SC-IOCARIBE-XI.2]
5.1.3 Integrated Coastal Area Management (ICAM)  
[Rec. SC-IOCARIBE-VIII.5; Rec. SC-IOCARIBE-IX.5;  
Rec. SC-IOCARIBE-XI.1]

5.1.3.1 Nutrient and Sediment Reduction in the Wider Caribbean Region  
[Rec. SC-IOCARIBE-X.3]

5.1.4 UN Regular Process on Global Reporting and Assessment  
on the State of the Marine Environment (GMA)  
[Rec. SC-IOCARIBE-XI.2]

5.2 OCEAN OBSERVATION AND SERVICES

5.2.1 ICG/CARIBE-EWS — IOC Intergovernmental Coordination Group  
for the Tsunami and other Coastal Hazards Warning System  
for the Caribbean and Adjacent Regions  
[Res. EC-XXV.5; Rec. SC-IOCARIBE-VII.2 Rec. SC-IOCARIBE-VIII.8;  
Res. IOC-XXIII.13; Rec. SC-IOCARIBE-IX.6]

5.2.2 Oceanographic Data and Information Exchange (IODE)/  
Ocean Data and Information Network for the Caribbean  
and South America (ODINCARSA)  
[Res. EC-XXV.6; Rep. SC-IOCARIBE-VII, Item 6.3.1.2, para. 143,144;  
Rec. SC-IOCARIBE-IX.7; Rec. SC-IOCARIBE XI.4]

5.2.2.1 Caribbean Marine Atlas

5.2.3 International Bathymetric Chart for the Caribbean  
and the Gulf of Mexico (IBCCA)  
[Rep. SC-IOCARIBE-VII Item 6.3.2.1, para. 154,156,158; Rec. SC-  
IOCARIBE-VI.9; Rec. SC-IOCARIBE-IX.8; Rec. SC-IOCARIBE-XI.5]

5.2.4 Global Ocean Observing System (GOOS): IOCARIBE-GOOS  
[Res. EC-XXV.5; Rec. SC-IOCARIBE-XI.6]

5.2.5 Global Sea Level Observing System (GLOSS)  
[Rec. SC-IOCARIBE-V.5, Part C; Rec. SC-IOCARIBE-VI.6]

6. CAPACITY BUILDING IN MARINE SCIENCES, SERVICES AND OBSERVATIONS:  
DEVELOPMENT OF A MAJOR ASSISTANCE PROGRAMME  
[Rec. SC-IOCARIBE-IX.10]

6.1 CAPACITY BUILDING PROGRAMMED ACTIVITIES  
[Rec. SC-IOCARIBE-IX.10]

7. FUND RAISING AND FINANCIAL SUPPORT TO PROJECTS AND PROGRAMMES

7.1 FINANCIAL STRATEGY FOR PROJECT AND PROGRAMME IMPLEMENTATION

8. INSTITUTIONAL AND LEGAL FRAMEWORK

8.1 STATUS OF COOPERATION WITH OTHER ORGANIZATIONS  
[Rec. SC-IOCARIBE-IX.11]

9. ADMINISTRATION AND MANAGEMENT

9.1 DRAFT PROGRAMME AND BUDGET FOR 2014—2015  
[Res. XXI-13; Rec. XXI Item 6.1 para. 418; Res. EC-XXV-8;  
Rec. SC-IOCARIBE-IX.13; IOC Res. XXV-5]

9.2 ELECTIONS OF THE BOARD OF OFFICERS OF THE SUB-COMMISSION  
[Rules of Procedure No.25(3) and Appendix I]
9.2.1 Election of the Chairperson of the Sub-Commission
9.2.2 Election of Vice-Chairpersons of the Sub-Commission

9.3 DATES AND PLACE OF THE THIRTEENTH SESSION OF THE SUB-COMMISSION
9.4 THEME OF THE NEXT SCIENTIFIC SYMPOSIUM

10. ADOPTION OF THE DRAFT SUMMARY REPORT AND RECOMMENDATIONS

11. CLOSURE
Preliminary Form for List of Participants

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*Tick one language only

Note: Please send your information to the IOCARIBE Secretariat (attention Dr Cesar Toro, c.toro@unesco.org copied to: p.wills-velez@unesco.org or by fax: 57 5 664 0288), by March 15 2013 at the latest