To:

Official National Coordinating Body for liaison with the IOC in IOC Member States

cc:
Chairperson and Vice-Chairpersons of the Commission
Permanent Delegates/Observer Missions to UNESCO of IOC Member States
National Commissions for UNESCO of IOC Member States
Chairperson and Vice-Chairpersons of Major IOC Subsidiary Bodies (Scientific, Technical and Regional)
Partner Organizations in the region

Subject: Second Session of the IOC Sub-Commission for Africa and Adjacent Island States, Cape Town, South Africa (IOCAFrica-II), 3–4 April 2013

I have the honour to invite you to attend the Second Session of the IOC Sub-Commission for Africa and the Adjacent Island States, which will be hosted by the South Africa’s Department of Environmental Affairs at the University of the Western Cape in Cape Town, South Africa on 3–4 April 2013.

I remind you that the Sub-Commission for Africa and Adjacent Islands is intergovernmental by nature and is open to Member States of the Region, and interested country and organization observers. Member States are expected to: (i) nominate their national delegations to the session, taking into account the scientific and technical character thereof; (ii) cover the cost of the attendance and participation of their representatives in the session; (iii) propose national commitments to the IOC programmes in the region and ensure that adequate resources and means are available to effectively implement the decisions of the IOC Sub-Commission.

It would be greatly appreciated if the names, official addresses and designations (i.e., Head of Delegation, Alternate, Representative or Adviser) of your delegates could be forwarded to the IOC Secretariat by 5 March 2013 at the latest (c/o Mr Mika Odido via e-mail: m.odido@unesco.org; cc: Ms Simonetta Haond, s.haond@unesco.org), in order to allow preparation of a comprehensive list of participants in advance of the session.

.../...
The Provisional Agenda (document IOCAFrica-II/1 Prov.) for the session is in annex to this letter. Further information and documents, including the draft Strategic Plan for the Sub-Commission will be made available on-line as soon as they are ready at http://www.ioc-unesco.org/iocwio-8. The draft report, to be adopted during the Session, will be available in English only.

Please accept, Sir/Madam, the assurances of my highest consideration.

Yours sincerely,

[signed]

Wendy Watson-Wright
Executive Secretary, IOC
Assistant Director-General, UNESCO

Enclosure: Provisional Agenda (IOCAFrica-II/1 Prov.)
ANNEX

IOCAFRICA-II/1 Prov.

Second Session of the IOC Sub-Commission for Africa
and adjacent Island States

Cape Town, South Africa

3–4 April 2013

PROVISIONAL AGENDA

1. OPENING
   Welcome to UWC by Prof. B. O'Connell, Vice-Chancellor of UWC
   IOCAFRICA within IOC of UNESCO by Dr W. Watson-Wright, Executive-Secretary of
   IOC/UNESCO
   Welcome address by Prof. S.K. Byun, Chairperson of IOC/UNESCO
   Key-note address by Ms E. Molewa MP, Minister of Water and Environment, South Africa

2. ADMINISTRATIVE ARRANGEMENTS
   2.1 ADOPTION OF AGENDA
   2.2 DESIGNATION OF RAPPORTEUR
   2.3 CONDUCT OF SESSION

3. REPORT ON IOC ACTIVITIES IN AFRICA DURING THE CURRENT MEDIUM-TERM
   STRATEGY (2008–2013)

4. IOC STRATEGIC PLAN FOR 2014–2021

5. STRATEGIC PLAN FOR THE IOCAFRICA SUB-COMMISSION
   5.1 BACKGROUND INFORMATION
   5.2 SITUATION ANALYSIS
   5.3 INTERNATIONAL AND REGIONAL FRAMEWORKS
   5.4 MISSION AND VISION
   5.5 STRATEGIC OBJECTIVES
   5.6 MEANS OF DELIVERY
   5.7 MONITORING AND EVALUATION.

6. PROGRAMME OF WORK FOR 2014–2017

7. COOPERATION WITH OTHER ORGANIZATIONS

8. OTHER BUSINESS

9. DATE AND PLACE OF NEXT SESSION

10. ADOPTION OF DECISIONS/RECOMMENDATIONS AND THE SUMMARY REPORT

11. CLOSURE