Joint IOC-WMO-UNEP Circular Letter No. 2367
(Available in English, French, Spanish and Russian)*

17 February 2011

To: IOC Member States
   National I-GOOS Representatives
   Permanent Representatives of WMO Members
   Focal points for UNEP Regional Seas Programmes

cc: Secretary-General, WMO
    Executive Director, UNEP
    Executive Director, ICSU
    Chairman and Vice-Chairmen, IOC
    Chairman and Vice-Chairmen, I-GOOS
    Chairmen and Vice-Chairmen, GCOS, GTOS, JCOMM, IODE, IOC Scientific and Regional
       Committees, GOOS Regional Council, GOOS regional alliances
    Partner organizations in developing the Framework for Ocean Observations
    Permanent Delegations and Observer Missions to UNESCO of IOC Member States

Subject: Tenth Session of the IOC-WMO-UNEP Intergovernmental Committee for
the Global Ocean Observing System (I-GOOS-X), 20 June 2011, Paris,
France

Action required: Submission of name(s) of Representatives by 1 May 2011
Submission of election nomination forms by 17 June 2011

On behalf of the GOOS sponsoring agencies, I have the pleasure of inviting you to be
represented at the Tenth Session of the IOC-WMO-UNEP Intergovernmental Committee for GOOS
(I-GOOS-X), to be held at UNESCO Headquarters in Paris, France, 20 June 2011.

Contrary to earlier sessions of I-GOOS, the I-GOOS-X is limited to a one day session
following the decision of the 43rd Executive Council (EC-43 Decision 5.2iii), with a view to focus
and prepare for the extended session on GOOS at the 26th IOC Assembly.

I remind member states wishing to participate in I-GOOS-X that they are required to
designate an official representative to the meeting. Member States are requested to inform the

* English version is being despatched. Other versions will follow as soon as available.
secretariat by email, no later than 1 May 2011, as well as by a hardcopy letter signed by the relevant national representative to the IOC Assembly or permanent UNESCO delegation. The secretariat contact for all communications regarding designating national representatives to I-GOOS is Thorkild Aarup, t.aarup@unesco.org, with copy to Forest Collins, f.collins@unesco.org.

Documents on the meeting website http://www.iocunesco.org/igoos10, including the currently available provisional agenda and timetable, will continue to evolve in response to member state inputs, under the guidance of the chair, until roughly four weeks prior to the I-GOOS-X meeting. The secretariat contact for inputs to the meeting agenda and documents is Keith Alverson (k.alverson@unesco.org), with copy to Forest Collins, f.collins@unesco.org. As of 16 May 2011, the meeting documents and website will be considered final. Hardcopies of meeting documents will not be distributed, however the web based agenda and attached documents will be available to delegates over Wi-Fi during the meeting.

Finally, I draw your attention to the fact that a Chair and four Vice-Chairs of I-GOOS may be elected at I-GOOS-X. According to the I-GOOS Terms of Reference, as adopted by the IOC Resolution XXIII-5, a Chair and four Vice-Chairs may be elected and serve for a two-year term, extendable to a maximum of four years. In this context, I remind you that the Vice-Chairs Prof. Kouadio Affian (Côte d'Ivoire) and Admiral Hector Solid (Peru) have served two terms and are not available for re-election. Chairperson Ms Shaohua Lin (China) has served one term as Vice-Chair and one term as Chairperson and is eligible for one more term as Chairperson. Vice Chairs Dr Alexander Postnov (Russian Federation) and Dr Margarita Conkright Gregg (USA) are eligible for re-election to a second term. Countries wishing to present candidates to the elections of Chair and Vice-Chairs of I-GOOS are invited to do so. The candidatures must reach the IOC Secretariat imperatively before Wednesday, 17 June 2011, at 05:30 p.m. The secretariat contact regarding potential candidatures for elections is Thorkild Aarup (t.aarup@unesco.org).

I very much encourage strong national engagement in preparations for I-GOOS-X and look forward to a successful meeting.

Yours sincerely,

[signed]

Wendy Watson-Wright
Executive Secretary, IOC
Assistant Director-General, UNESCO

Attachments: Provisional Agenda
Nomination Forms
## Tenth Session of the Intergovernmental Committee for GOOS (I-GOOS-X)

20 June 2010, UNESCO Hqs, Paris, France

### PROVISIONAL TIMETABLE

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday, 20 June 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00</td>
<td>1. OPENING</td>
</tr>
<tr>
<td></td>
<td>2. ADMINISTRATIVE ARRANGEMENTS</td>
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<tr>
<td></td>
<td>2.1 Adoption of the Agenda</td>
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<td></td>
<td>2.2 Designation of Rapporteur</td>
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<td>2.3 Conduct of Session and Formation of Drafting and Nomination Committees</td>
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<td></td>
<td>3. I-GOOS Chairperson Presentation</td>
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<td>10:30</td>
<td>COFFEE BREAK</td>
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<tr>
<td>11:00</td>
<td>4. PREPARE DRAFT RESOLUTIONS FOR CONSIDERATION BY 26th Assembly</td>
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<tr>
<td></td>
<td>4.1 Programme of Work for GOOS 2012-13</td>
</tr>
<tr>
<td></td>
<td>4.2 Strengthening and Streamlining GOOS</td>
</tr>
<tr>
<td>12:30</td>
<td>LUNCH</td>
</tr>
<tr>
<td>14:00</td>
<td>5. APPROVAL OF DRAFT RESOLUTIONS</td>
</tr>
<tr>
<td>16:00</td>
<td>COFFEE BREAK</td>
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<tr>
<td>16:15</td>
<td>6. ELECTIONS TO THE I-GOOS BOARD FOR 2011-2012</td>
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<td>7. ANY OTHER BUSINESS</td>
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<td>17:30</td>
<td><em>Ad libitum</em></td>
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<td>18:00</td>
<td>8. CLOSURE OF THE SESSION</td>
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Elections of the Chair and ViceChairs to I-GOOS

Tenth Session of the IOC-WMO-UNEP Intergovernmental Committee for the Global Ocean Observing System (I-GOOS-X), 20 June 2011, Paris, France, shall elect the officers of I-GOOS, namely, one Chairperson and two Vice-Chairpersons, for a two year term.

The Chairperson shall declare the opening and closing of each session, direct the discussions and ensure observance of the Rules of Procedure, accord the right to speak, put questions to the vote and announce decisions. The Chairperson shall rule on points of order and, subject to these Rules, shall control the proceedings and maintain order and shall strive to work by consensus (Rule 38).

The Vice-chairpersons assist the Chairman in his/her functions and substitute him/her where necessary.

The Chairperson and the Vice-chairpersons of a Subsidiary Body shall not remain in his/her mandate more than two successive terms (as this is the limit established for an IOC Chairperson, Rule 17) where a term is defined as two years (according to Article 7.A2 of the IOC Statutes).

Nominations

Nominations of individuals to either the post of Chairperson or the posts of Vice-chairpersons shall be submitted by Member States through the officially designated Focal Point or the Permanent Delegation to UNESCO.

Nominations shall be submitted in writing to the Executive Secretary using Form A (Chairperson) or Form B (Vice-chairperson) and must reach the Executive Secretary or his representative by 16 May 2011.

Each nomination shall contain a declaration from the candidate that he/she is prepared to stand for the post for which has been nominated and is willing to take on the obligations that would devolve upon him/her, should he/she be elected. Each nomination shall also contain a CV with the profile of the candidate.

Each candidate must be seconded by two Member States the IOC other than the nominating Member State.

Elections

The IOC general practice is working and deciding by consensus (Rule 38.2).

Should voting be necessary, decisions shall be made by a simple majority of the members present and voting (Rule 43.1), by secret ballot (Tech. arrangement 2.2).
Biennial Elections for Chairperson and Vice Chairpersons

Form A – Chairperson

Name of Member State: ………………………………………………………………………..

Name of Nominee: ……………………………………………………………………………

I declare that I am prepared to stand for election to the post of Chairperson of I-GOOS and, if elected, to take an active part in the work of it.

Signature of the Nominee: ………………………………………………………………

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Date sent to the IOC Secretariat | Date and time received by the IOC Secretariat

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Biennial Elections for Chairperson and Vice-Chairpersons

**Form B – Vice-Chairperson**

Name of Member State: ………………………………………………………………………

Name of Nominee: ………………………………………………………………………

I declare that I am prepared to stand for election to the post of Vice-Chairperson of I-GOOS and, if elected, to take an active part in the work of it.

Signature of the Nominee: ……………………………………………………………

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